

# **INFORMATION AND IMPORTANT NOTICE ON APPLICATION OF EXTRA CREDITS**

1. Application for extra credit is done **FULLY ONLINE**. Application are open only for students who have obtained their latest examination results (Semester I, Session 2015/2016).
2. New students are **NOT** allowed to apply for extra credits.
3. Results of the application will be released latest by **2 MARCH 2016**.
4. Application for extra credit is allowed only once and if there are any changes that you wish to make from the original application, please refer to the Dean's Office at your faculty.
5. If the application has been approved, the course will **NOT** registered automatically. Instead, students are responsible to **REGISTER** the course in the online registration system latest before the second week of the semester (**6 March 2016**).