PROCEDURE FOR ONLINE REGISTRATION

Start

Enter website http://myum.um.edu.my

Do not register for course

Check timetable of lecture and examination

ok

Check prerequisite or other requirements

ok

Enter website http://register.um.edu.my

Click “Online Course Registration Semester I 2015/2016 session”

Enter username and password

Outstanding balance RM0 and/or does not comply with the payment schedule

Outstanding Balance Reminder

No Outstanding balance

Enter website on “Registration Agreement”

Understand and click the “I Agree” button

Enter website on “Course Registration”

Enter code and click “Submit” button

To drop, tick (\(\checkmark\)) the code column of the particular course and click “drop” button

if no changes click the ‘Register Course’ (to finalize registration)

Click the ‘Print’ button to print the registered courses

Click “Logout” button to end registration process

End

Registration will be barred. Please proceed to the Bursar office for settlement.

For drop, tick (\(\checkmark\)) in the column on the appropriate course code and click ‘Drop’.
To register click “Register Course” Enter course code and click “Submit”

Done

Done